

# Accountant

Ward-Kraft, Inc.  
Fort Scott, KS 66701

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## Job description

Job Posting: Accountant

Position Summary: Ward-Kraft is seeking an accountant who is highly motivated, energetic, and who is career focused. This position requires excellent written and verbal communication skills, and the ability to be a team player. Interpersonal skills are crucial.

Key Qualifications would include:

- Experience in accounting software and databases.
- Initiating and managing financial and accounting software used by the company.
- Ratio / Data analysis skills.
- Strong time management and organizational skills.
- Ability to work independently.
- Detail oriented with a passion for accuracy.
- Experience with Excel, including formulating and pivot tables.
- Bachelor's Degree in accounting or finance preferred, but not required.
- Minimum of 2-year Associates degree with concentration in Accounting; with 2-5 years' experience in accounting / finance.
- Ability to communicate effectively with the IT department to develop Power BI reporting of financial data.
- Experience with financial reporting requirements.
- Sound knowledge of accounting principles.

Secondary Qualification:

- Quick Learner – Problem Solver
- Ability to work in a fast-paced environment.
- Dependable, ambitious, energetic, and enthusiastic.

Schedule and Compensation:

- Monday to Friday – On Site Required
- Pay based on experience.

Benefits

- Health insurance
- Paid time off
- Dental insurance
- 401(k)
- Vision insurance
- Life insurance
- 401(k) matching
- Referral program
- Flexible spending account

Located in Fort Scott (KS), Ward-Kraft, Inc is an industry leader in addition to being recognized as being one of the most innovative print manufacturers in the Print Industry.

Ward-Kraft is a family owned company that started over 50 years ago with customer service and good business values viewed as our number one priority.

Competitive salaries as well as a substantial benefit packages are offered to our members.

Ward-Kraft's goal is to believe that our members view WK as a career and not "just a job". We feel this is proven with over a 35% retain percentage when recognizing our current members have 10 or more years of service within our company.

If you have an interest in this position, contact us by phone using 1-800-821-4021, apply online at [www.wardkraft.com](http://www.wardkraft.com) and select the "employment tab" or Applicants are also welcome to apply in person at our campus located at 2401 Cooper Street in Fort Scott, Kansas.

Ward-Kraft, Inc. is an equal opportunity employer.